



TULLAHOMA AREA CHAMBER OF COMMERCE

### Ribbon Cutting Reservation Form

- Complete and return this form to the Tullahoma Area Chamber of Commerce. –  
*Please allow up to 48 hours for processing and confirmation. Thank you!*

- *Pre-registration with the Chamber for Ribbon Cuttings is required with **two weeks advance notice.***
- *Events are scheduled based on availability during business hours only. (M-F 8:30am-5:00pm)*
- *Submit all changes in writing to [ashton@tullahoma.org](mailto:ashton@tullahoma.org).*

### Tell us what type of event you are planning...

\_\_\_\_ Renovation    \_\_\_\_ Grand Opening    \_\_\_\_ Ground Breaking    \_\_\_\_ Anniversary    \_\_\_\_ Relocation

Event Date & Time: (1<sup>st</sup> Request) \_\_\_\_\_ (2<sup>nd</sup> Request) \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address of Ribbon Cutting: \_\_\_\_\_

**Describe Your Event** (briefly describe your celebration, including special promotions/products/door prizes available to attendees, open house hours, etc. **Write as you wish it to appear on the Chamber’s Community Calendar on the website.**)

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*Please complete and mail, fax, or email this form to the Chamber and allow 48 hours to process.*

TACC | 135 W Lincoln St. | Tullahoma, TN 37388 | (931) 455-5497 | [ashton@tullahoma.org](mailto:ashton@tullahoma.org)